



## NOTICE FOR SUBMISSION OF SCIENTIFIC PAPERS

### 1. Overview

---

Since 2015, the Sociedade Beneficente Israelita Brasileira Albert Einstein, in partnership with the Institute for Healthcare Improvement (IHI), has been developing projects and actions to improve healthcare quality and safety. As part of these initiatives, the Latin American Forum on Quality and Safety in Healthcare reaches its 7<sup>th</sup> edition this year with mission to engage leaders and health professionals from several Latin American countries in the discussion of fundamental issues in the current health scenario. This year, the forum's central theme is "Beyond ESG", a term coined in 2004 in a report by the Global Compact, a branch of the United Nations (UN) that aims to engage companies and organizations in the adoption of Environmental (Environmental, E), Social (Social, S), and Governance (Governance, G) principles.

### 2. Presentation of Works

---

The work presentation is part of the activities and will offer organizations the opportunity to share their improvement strategies and celebrate their success with the participants of the event.

Works should not advertise any products or services. For this purpose, the event will have specific spaces for exhibition and networking. For more information and details about the commercial areas, please contact [forumlatam@einstein.br](mailto:forumlatam@einstein.br).

### 3. Criteria for Submission of Works

---

- The author of an accepted abstract, presenting the work, must be registered to participate in the 7th Latin American Forum on Quality and Safety in Healthcare.
- The identification of the authors must contain the name, last name, institution and contact of the corresponding author, including e-mail.
- The abstract should not exceed 3,000 characters.
- The papers must be submitted in one of the categories below:

**Environment:** refers to the practices of the company or entity related to the environment. Topics include sustainability, waste management (recycling and reuse of inputs), practices that



adopt a preventive, responsible, and proactive approach to environmental challenges, socio-environmental responsibility, and the development and promotion of environmentally responsible technologies. The themes in this category are: environmental benefits in the generation of health, waste in the health system, climate impact on health, and the health system impact on climate.

**Social / Equity and Employee experience / Population Health:** is related to social responsibility and the impact of companies and entities on the community and society. Most importantly, it refers to themes such as: Diversity and Inclusion, Equity (quintuple goal), Value Based Health, Social Impact of Public Policies, Access to Health, Resilience, Joy in Work, Soft Skills, Clinical Engagement, and Corporate Health.

**Governance and Value in Health:** is related to the policies, processes, strategies, and management guidelines of companies and entities. In the context of Healthcare Institutions, we can mention cooperative governance, high impact leadership, team organization, psychological safety, technology in healthcare, and data use in healthcare.

**Beyond ESG and Experience of Care:** we focus on other demands of the healthcare service, where we cover maternal, child, and elderly health, patient safety, safe surgery, critically ill patients, clinical deterioration, integrated care, oncology, and medication management. In addition, there are also topics such as improvement model, digital transformation, and telemedicine.

- Papers should be formatted according to the following structure, based on the SQUIRE 2.0 - Standards for Quality Improvement Reporting Excellence writing methodology. The SQUIRE guidelines are designed for reports that describe work done at the system level to improve/enhance the quality, safety, and value of health care, as well as describe the methods used to prove that the results came from the intervention(s). Below are the required topics and number of characters for abstract submission:
  - Title
  - Introduction and objective
  - Method
  - Results
  - Conclusion
  - References



For more details on the content of each topic [CLICK HERE](#) to check the submission guidelines.

- For papers that have the approval number of the Research Ethics Committee, the author must inform it.
- Do not send pictures, graphs or tables in the abstracts. These resources may be inserted in the final presentation of your work;
- The Scientific Committee of the event is responsible for approving or not approving the submitted abstract, irrevocably;
- The theme of the work must be related to the themes of the event. If it is not related, it may not be accepted;
- The finalist papers will be selected for oral presentation in specific sessions that will be part of the Forum program;
- The best papers may have their authors invited to present in specific sessions according to a schedule defined by the event's organizing committee.

## 4. Important information

---

- Make sure all information submitted is complete and up-to-date, since it will not be allowed to edit it after the paper is accepted;
- The paper will be presented as an electronic poster;
- The paper can be submitted and presented in English, Portuguese or Spanish;
- Upon submitting a paper, the system will send an automatic confirmation e-mail;
- Authors of accepted papers will receive a template for formatting the final file;
- The person responsible for the submission can follow the process of submission and evaluation of the work through the site of the event;

## 5. Schedule

---

Activity	Date
Deadline for abstract submission	July 10, 2022
Abstract acceptance announcement	August 05, 2022
Deadline to send electronic poster file	August 15, 2022
Poster exhibition at the event	September 12 to 15, 2022
Awarding ceremony	September 14, 2022



## 6. Criteria for acceptance of papers

---

Only papers that meet all the requirements described below will be accepted:

- Only papers submitted through the official submission platform will be accepted;
- Abstract should be submitted by July 10, 2022;
- The structure of the abstract must meet the items corresponding to the category and formatting predetermined as described in the criteria for submission;
- Works must be the criteria of quality and scientific content;
- Works must comply with the ethical and legal aspects of the profession and research.

## 7. Acceptance and exhibition of approved works

---

- Notification of abstract acceptance will be sent by August 05, 2022. Make sure the e-mail provided is correct as all communications will be made by e-mail.
- After the acceptance of the work, no editing of any information of the content or inclusion / removal of authors will be allowed;
- The guidelines for making the final file will be provided to the authors in the abstract acceptance communication.
- The final file, with the layout that will be used for the exhibition at the event, must be sent by August 15, 2022. Works sent after this date, even if approved, might not be exhibited;
- The exhibition of the approved papers during the event will be held in electronic posters in an area reserved for this activity. The e-posts will be available during all the event's program hours.

### **Distribution of materials**

- Due to space restrictions, there will be no support tables and distribution of printed materials is not recommended. If you have handouts, catalogs or other information that you believe would be useful to those interested in your project, we suggest you collect business cards to send information and materials after the event.

### **Layout**

- Try to create an attractive layout to draw the participant's attention to your work and clearly communicate the main points of the presentation. Before preparing your presentation, double-check the mandatory formatting guidelines.





- The creative use of pictures, graphics, colors, titles, among others, can draw the participant's attention to your work, enable a quick conversation, and help communicate the desired message. Avoid presenting your work only in text format, which can make it heavy in the eyes of the participants. If the message can be communicated with numbers, images, graphs, or other resources, do so in moderation so as not to pollute it visually.

## 8. Awarding

---

### 1. Introduction

In order to recognize projects submitted to the event, at the end of the 7th Latin American Health Security Forum 2022, there will be an award ceremony for 4 (four) works evaluated by the Judging Commission as the best in the general ranking:

- *Júlia Lima* Award (event's top award)
- 1<sup>st</sup> place: R\$ 6.000,00\* voucher
- 2<sup>nd</sup> place: R\$ 3.000,00\* voucher
- 3<sup>rd</sup> place: R\$ 1.500,00\* voucher

### 2. General eligibility criteria:

Papers submitted to the 7th Latin American Forum on Quality and Safety in Healthcare will be eligible if they meet the following criteria:

- Comply with the general rules and guidelines required in this regulation (subtitle 3 to 5, page 1 to 4).
- The project must apply to any of the categories: Environment and Population Health, Social, Equity and Employee Experience, Governance and Value in Health, Beyond ESG, and Experience of Care.
- Provide outcome indicators that demonstrate the effectiveness and sustainability of the work.
- Obtain the highest score in the ranking of the works evaluated through a private form (not available to the public) for the evaluation of the Judging Committee.
- At the award ceremony it is mandatory that at least 1 (one) author or representative be present to receive the award. In the absence of this representative, the award will be granted to the next best work in the overall ranking.
- The winning work of the *Júlia Lima* Award on the event day is not eligible for 1st, 2nd or 3rd place awards, as the *Júlia Lima* Award is considered superior to this session (more information about this award is described in subheading 8.1, page 5).

\*the award will be equivalent to the local currency BRL



### 3. Evaluation of the works

All the works received will be evaluated by the Judging Committee through a private instrument (not disclosable to the external public) considering the following macro criteria:

#	CRITERIA DO BE CONSIDERED
1	Originality and development of the project by means of a technical-scientific methodology
2	Impact of the results on the place where the work was carried out
3	Systemic impact of the work on the organization/institution/society
4	Involvement of the patient, client, employee, or system users



## 8.1 Júlia Lima Award

---

### 1. Introduction

#### *Júlia Lima* Distinguished Project in Patient Safety

In 2015, Hospital Israelita Albert Einstein (HIAE) experienced a serious adverse event that would be a milestone in its work on quality and patient safety. That year, a 27-year-old young dancer patient, Julia Lima, suffered a serious adverse event during her treatment and died. On that occasion Einstein joined the family members to implement strong actions in the hospital, proposing improvements in the solution and prevention of other adverse events with preventable damage during health care. Among the measures adopted is the *Julia Lima* Advisory Council established by Julia's parents and siblings, consisting of family friends and HIAE representatives, with the purpose of engaging society and professionals in the cause for patient safety. One of the proposals of this Council was the creation of the *Júlia Lima* Award, which aims to recognize and encourage health care professionals and students in the development of improvements for patient safety by reducing risks or adverse events in healthcare services.

The *Júlia Lima* Award is the highest award of the event for the best project among all those submitted to the forum.

The first award ceremony took place in 2019 and returned in 2022, after 2 years of the COVID-19 pandemic, with better control of the virus spread and reduction of morbidity and mortality resulting from the improvement of knowledge in the management of the disease, in addition to the benefits of mass immunization. Thus, we live in a current moment of greater security for face-to-face events and better quality of interaction between individuals. For more information, access the site: <https://www.einstein.br/premiojulialima>

### 2. Organization

The *Júlia Lima* Award is organized by the Sociedade Brasileira Israelita Beneficente Albert Einstein (SBIBAE), a non-profit philanthropic society registered under CNPJ 60.765.823/0001-30, headquartered at Avenida Albert Einstein, 627, Morumbi, São Paulo city, in the state of São Paulo.

### 3. Sponsorship

The award will be sponsored by the Sociedade Beneficente Israelita Albert Einstein (SBIBAE).

### 4. About the Judging Committee

- The judging commission will be responsible for evaluating and judging the works submitted and presented.
- For the evaluation of the works, an official private instrument will be used (not available to the public) with criteria to be considered and scored individually.
- The Judging Commission will be responsible for clarifying any doubts that may arise in interpreting these regulations.



## 5. Eligibility criteria for the *Júlia Lima* Award

A **second evaluation** will be applied to the eligible works for the *Júlia Lima* Award. Only works that meet the following criteria may compete for this award:

- Comply with the general rules and guidelines required in these regulations (subtitle 3 to 5, page 1 to 4)
- Be a project applied to the improvement of patient safety, such as projects aimed at reducing health care risks, adverse events, among others.
- Provide result indicators that demonstrate the effectiveness and sustainability of the work.
- Obtain the highest score in the ranking among all submitted works considered in the evaluation form of the Judging Committee.
- Projects carried out by SBIBAE professionals are not eligible for this award.
- The works will be scored according to the following macro criteria established from the acronym of **JULIMA Code**:

JULIMA CODE	MACRO CRITERIA
Join our cause to prevent errors and save lives.	Impact of the results on improving patient safety
Use your expertise to promote better care and experience for patients.	Impact on improving care through the use of Scientific evidence-based practice; Implementation of bundles; Research development; Innovation and Technology; Data-driven improvements; Improvements related to training of health professionals
Remember to stop and listen to the voice of the patient and their family.	Impact of patient/family centered care; Improvements coming from the PATIENT'S VOICE; Patient and Family as a member of the work team; Shared decision making; Patient education
Inform your patients and family about the indications, risks, and expected outcomes of treatment.	Impact on Health Professional Engagement; Health Professional Experience (Joy in Work); Improvements to Health Professional Safety
Stay tuned. Share your questions, listen to your peers, ask for a second opinion, and be proactive. Consider that you might be wrong.	Impact on reducing risk and improving proactive patient safety management
Adopt a humane, humble and empathetic behavior	Impact on Patient Experience and Health Services Equity





## 6. Tie-breaking criteria

In the event of a tie in the ranking of the works, internal criteria may be applied (not disclosed to the external public) to break the tie and define the winning work.

## 7. Awarding

This year, the awarding will take place at the end of the 7th Latin American Health Security Forum 2022 with the live announcement of 1 (single) winning work of the *Júlia Lima* Award, for the best project among all those submitted and presented at the event.

At the award ceremony it is mandatory the presence of at least 1 (one) author in person or representative who will receive the following awards:

- Three (3) replicas of the ballerina Julia Lima's statuette delivered by the patient's family
- Three (3) registrations to the Specialist in Improvement Science course at the Institute for Healthcare Improvement (IHI)
- Three (3) notebooks

## PERSONAL DATA PROTECTION

---

The regulations, best practices and law involving the protection of personal data and privacy contained in Law 13.709/18, *Lei Geral de Proteção de Dados* (LGPD) that provides for privacy and protection of personal data in Brazil according to the National Authority for Personal Data Protection (ANPD) will be followed.

The use of personal data will be exclusively for the purposes set out in this Tender Protocol and will be treated by the Sociedade Beneficente Israelita Brasileira Albert Einstein with respect for the principles provided for in the LGPD, as well as upon the indication of a valid legal basis and will be stored for the period necessary for the fulfillment of any legal obligations and for the purposes set out in this Tender Protocol.